



REQUEST FOR PROPOSALS

**FOR
PROVISION OF CONSULTANCY SERVICES**

1. The Electricity Generation Company (Malawi) Limited (EGENCO) carries on the business of generation of power in the Republic of Malawi
2. EGENCO has budgeted funds to be used for procurement of **Consultancy Services for provision of Services as below:**

ITEM	DESCRIPTION	PROCUREMENT REF. NUMBER
1	Provision of Insurance Services	EGC 001/23/NCB/CS/FY2017-18
2	Provision of Wide Area Network Enhancement	EGC 222/19/NCB/CS/FY2017-18

3. The Chairman, Internal Procurement Committee, now invites proposals from eligible firms to provide **Consultancy Services for provision of the above Services** as detailed in the Terms of Reference.
4. Interested firms may obtain the Request for Proposals and further information from EGENCO's Procurement Department at the address given in paragraph 8(a) below from **08:00 to 12:00 hours and from 13:00 to 16:00 hours** local time except national public holidays.
5. A complete set of Request for Proposals Document in English language may be purchased by interested bidders at 8(b) below upon payment of a non-refundable fee of **MK10, 000.00**. The method of payment will be cash or bank certified cheque. The document shall be collected by the bidder. No electronic copy of the bidding document will be sent.
6. Proposals must be delivered to the address at paragraph 8(d) below on or before **3rd May 2018 at 14.00 hours Local Time**. Late proposals will be rejected. Thereafter proposals will be opened in the presence of bidders who choose to attend the proposal opening at the address given in paragraph 8(e) below.

7. The address for inspection, purchase, issuance, submission and opening of bids are as follows:

8. (a) Address where Bids will be inspected from:

**Procurement Department
Floor Number 6
Chayamba Building
P.O. Box 1567
BLANTYRE**

(b) Address where Proposal Documents will be purchased:

**Accounts Office
Floor Number 6
Chayamba Building
P.O. Box 1567
BLANTYRE**

(c) Address where Proposal Documents will be issued from:

**Procurement Department
Floor Number 6
Chayamba Building
P.O. Box 1567
BLANTYRE**

(d) Address where Proposals will be deposited:

**THE CHAIRMAN, INTERNAL PROCUREMENT COMMITTEE,
EGENCO LIMITED
TENDER BOX
Floor Number 6
Chayamba Building
P.O. Box 1567
BLANTYRE**

(e) Address where Proposal Opening will take place:

**EGENCO's MAIN BOARD ROOM
Floor Number 6
Chayamba Building
P.O. Box 1567
BLANTYRE**